

Boards of Directors

*There will be extraordinary meetings in common of the Boards of Directors of the above Trusts on
Wednesday 10th January 2018 at 2pm, in Lecture Theatre One at Broomfield Hospital*

**** AGENDA ****

Time	No	Item	Lead	Action Required	Page No of bound pack
Preliminary matters					
2.00pm	1	Welcome, introductions and apologies for absence	JWB Chair	Noting	Verbal
	2	Declarations of interest	JWB Chair	Noting	Verbal
	3	Minutes of the JWB meeting held on 6 th December 2017	JWB Chair	Decision	Page 3
	4	Matters arising and action log review <ul style="list-style-type: none"> • Developing a new group People & OD strategy 	JWB Chair CHRD	Noting	Page 11 Page 12
Chairs and Chief Executive Reports and Reflections on Practice					
2.05pm	5	Reports from the Trust Chairs	Trust Chairs	Noting/Discussion	Verbal
2.15pm	6	Chief Executive's Report <ul style="list-style-type: none"> • update on winter pressures 	CEO	Noting/Discussion	Verbal
2.20pm	7	Reflections on Practice	CTO	Discussion	Pres'n
Strategic Matters					
2.40pm	8	Transformation Update	CTO	Discussion/Noting	Page 17
2.50pm	9	Future Organisational Form – Outcome of Options Appraisal	CEO/CTO	Discussion	Page 41
3.10pm	10	Nurse Retention	CNO/CHRD	Discussion/Decision	Page 73
Performance					
3.20pm	11a	Review of the consistency and accuracy of key metrics contained in the Integrated Performance Report	CIO	Discussion	Page 86
3.25pm	11b	Proposal for the format and content of the Integrated Performance report	CIO	Discussion	Page 91
3.30pm	11c	Integrated Performance Report including finance report and Site Exception Reports	All	Discussion/Noting	Page 94

Quality, Patient Safety and Risk Management Matters					
3.40pm	12	Risk and Compliance Update	CNO	Noting	Page 125
Accountability and Reporting to the Trust Boards and their Committees					
3.55pm	13	Risks and items of business to escalate to the Trust Boards and their Committees	JWB Chair/All	Decision/Noting	Verbal
Closing Matters					
4.00pm	14	Questions from Trust Governors, Patient Council and members of the public	JWB Chair	Discussion/Noting	Verbal
4.10pm	15	Any other business	All	Discussion/Noting	Verbal
4.15pm	16	Closing remarks	JWB Chair	Noting	Verbal
	17	Date of next meeting – Wednesday 7 th February 2pm to 4.30pm in the Board Room at Southend Hospital	JWB Chair	Noting	Verbal
4.15pm – Motion					
<p><i>“That representatives of the press and other members of the public be excluded from this part of the meeting having regards to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1(2) Public Bodies (Admission to Meetings) Act 1960)”</i></p>					

Copies of the papers for this meeting are available on the Trust website (www.btuh.nhs.uk, www.meht.nhs.uk, www.southend.nhs.uk) Should you require a hard copy of the papers, please contact Andrew Stride, Corporate Secretary (BTUH) on 01268 524900 xt 3943, email Andrew.stride@btuh.nhs.uk