



## Joint Working Board

The Joint Working Board comprises a committee (known as the Success Regime Committee) of Basildon & Thurrock University Hospitals NHS Foundation Trust, the Success Regime Committee of Mid Essex Hospital Services NHS Trust and the Success Regime Committee of Southend University Hospitals NHS Foundation Trust, which meet in common.

*A meeting in public of the Joint Working Board will be held at 2.00pm on Wednesday 7<sup>th</sup> February 2018 in the Board Room (Education Centre) at Southend Hospital*

### \*\* AGENDA \*\*

Time	No	Item	Lead	Action Required	Status
<b>Preliminary matters</b>					
2.00pm	1	Welcome, introductions and apologies for absence	JWB Chair	Noting	Verbal
	2	Declarations of interest	JWB Chair	Noting	Verbal
	3	Minutes of the 3 Trust Board meetings in common held on 10 <sup>th</sup> January 2018	JWB Chair	Decision	Paper
	4	Matters arising and action log review	JWB Chair	Noting	Paper
<b>Chairs and Chief Executive Reports and Reflections on Practice</b>					
2.10pm	5	Reports from the Trust Chairs	Trust Chairs	Noting/Discussion	Verbal
2.15pm	6	Chief Executive's Report	CEO	Noting/Discussion	Verbal
2.20pm	7	Reflections on Practice	CTO	Discussion	Pres'n
<b>Risk and Compliance Matters</b>					
2.40pm	8	Risk and Compliance Update	CNO	Noting/Discussion	Paper
<b>Strategic Matters</b>					
2.50pm	9	Change Portfolio Update	CTO/CMO	Discussion/Noting	Paper
3.00pm	10	Group Communications Strategy	Director of Comms/CEO	Discussion	Pres'n

3.15pm	11	Future Organisational Form Update	CEO/Group Director People Strategy & OD	Noting	Paper
3.25pm	12	Nursing and Midwifery Retention Update	CNO	Discussion/Decision	Paper
<b>Performance</b>					
3.40pm	13	Integrated Performance Report including finance report and Site Exception Reports	All	Discussion/Noting	Paper
<b>Accountability and Reporting to the Trust Boards and their Committees</b>					
3.55pm	14	Risks and items of business to escalate to the Trust Boards and their Committees	JWB Chair/All	Decision/Noting	Verbal
<b>Closing Matters</b>					
4.00pm	15	Questions from Trust Governors, Patient Council and members of the public	JWB Chair	Discussion/Noting	Verbal
4.05pm	16	Any other business	All	Discussion/Noting	Verbal
4.10pm	17	Closing remarks	JWB Chair	Noting	Verbal
	18	Date of next meeting – Wednesday 7 <sup>th</sup> March 2018 in the Committee Rooms, Level G, Basildon Hospital	JWB Chair	Noting	Verbal

**4.15pm – Motion**

*“That representatives of the press and other members of the public be excluded from this part of the meeting having regards to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1(2) Public Bodies (Admission to Meetings) Act 1960)”*

*Copies of the papers for this meeting are available on the Trust website ([www.btuh.nhs.uk](http://www.btuh.nhs.uk), [www.meht.nhs.uk](http://www.meht.nhs.uk), [www.southend.nhs.uk](http://www.southend.nhs.uk)) Should you require a hard copy of the papers, please contact Andrew Stride, Corporate Secretary (BTUH) on 01268 524900 xt 3943, email [Andrew.stride@btuh.nhs.uk](mailto:Andrew.stride@btuh.nhs.uk)*