

Joint Working Board

A meeting in public of the Joint Working Board will be held at 2.00pm on Wednesday 3rd October 2018 in Committee Rooms 1 and 2, Level G, Basildon Hospital

**** AGENDA ****

Strategic Objectives

1. Lead the reform of clinical services based on standardised processes informed by the best available evidence, patient co-design and removal of variation
2. Radically rethink and redesign our corporate and clinical support services to maximise their effectiveness and contribution.
3. Addressing current workforce gaps through new approaches to training, recruitment, retention and the development of new roles.
4. Establish a culture of high performance, improvement, measurement and innovation through a highly engaged workforce.
5. Reform our physical and technological assets to deliver value across the group and facilitate timely flow of patient information
6. Become a commercially astute, partnership focused organisation by developing new income and investment streams and entering relevant new markets
- 7.

Time	No	Item	Lead	Action Required	Status
Opening administration					
2.00pm	1	Welcome, introductions and apologies for absence	Presider	Noting	Verbal
	2	Declarations of interest	Presider	Noting	Verbal
	3	Minutes of the Boards in Common meeting held on 5 th September 2018	Presider	Decision	Paper
	4	Matters arising and action log review	Presider	Noting	Paper

Strategic Objectives, Risk and Assurance					
2.10pm	5	Risk and Compliance Update	Paper	Assurance	Paper
Strategic objective – all					
2.20pm	6	Reports from the Trust Chairs	Trust Chairs	Receive for assurance /Discussion	Verbal
2.25pm	7	Chief Executive's Report	CEO	Receive for assurance/Discussion	Verbal
2.35pm	8	Revised Strategic Objectives	CTO	Discussion/Decision	Paper
Strategic objective 1					
2.50pm	9	Reflections on Practice – Treat and Transfer Model (Dr Ronan Fenton)	CMO	Noting/Discussion	Pres'n
Strategic objective – all					
3.15pm	10	Change Portfolio Update	CTO	Receive for assurance	Paper
Strategic objectives 1, 2 & 6					
3.25pm	11	Future Organisational Form Update	CEO	Receive for assurance	Paper
Strategic objective – all					
3.30pm	12	Integrated Performance Report including finance report and Site Exception Reports	All	Receive for assurance	Page
Accountability and Reporting to the Trust Boards and their Committees					
3.45pm	13	Risks and items of business to escalate to the Trust Boards and their Committees	JWB Chair/All	Decision	Verbal
Closing Administration					
3.50pm	14	Questions from Trust Governors, Patient Council and members of the public	JWB Chair	Discussion	Verbal

3.55pm	15	Any other business	All	Discussion/Noting	Verbal
	16	Closing remarks	JWB Chair	Noting	Verbal
	17	Date of next meeting – Wednesday 7 th November 2018 at Broomfield Hospital	JWB Chair	Noting	Verbal

4.00pm – Motion

“That representatives of the press and other members of the public be excluded from this part of the meeting having regards to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1(2) Public Bodies (Admission to Meetings) Act 1960)”

Copies of the papers for this meeting are available on the Trust website (www.btuh.nhs.uk, www.meht.nhs.uk, www.southend.nhs.uk) Should you require a hard copy of the papers, please contact Andrew Stride, Group Director of Corporate Governance Integration on 01268 524900 xt 3943, email Andrew.stride@btuh.nhs.uk

Summary of Risks on the Group Strategic Board Assurance Framework

Risk 1 – Public Consultation Business Case / Clinical Strategy

Risk 2 – Population Health

Risk 3 – Communication and Engagement

Risk 4 – Recruitment and Retention

Risk 5 – Quality and Compliance

Risk 6 – Financial Sustainability

Risk 7 – Information and Cyber Attack

Risk 8 – Merger

Risk 9 - Estates