

**Trust Boards Meetings in Common**

*A meeting in public of the Trust Boards in Common will be held in common at 2.00pm on Wednesday 3<sup>rd</sup> April 2019 in Committee Rooms 1 and 2, Level G, Basildon Hospital*

**\*\* AGENDA \*\***

**Strategic Objectives**

1. Objective 1 – Be a single, well-led, high performing and innovative organisation which joins up care for the people we serve;
2. Objective 2 – Deliver high quality, safe and responsive services shaped by best practice and our local communities;
3. Objective 3 – Be an employer of choice for a supported, engaged and high performing workforce;
4. Objective 4 – Be effective and efficient with all our resources, creating an organisation that residents and staff can rely on for the long-term.

Time	No	Item	Lead	Action Required	Status
<b>Opening administration</b>					
2.00pm	1	a)Welcome, opening remarks, introductions, quoracy check and apologies for absence	Presider	Noting	Verbal
	2	Declarations of interest	Presider	Noting	Verbal
	3	Minutes of Trust Boards in Common meeting in public on 6 <sup>th</sup> February 2019	Presider	Decision	Paper
	4	Matters arising and consolidated action log review	Presider	Noting	Paper
<b>Strategic objectives – all</b>					
2.05pm	5	Risk and Compliance Update	CNO	Assurance/Discussion	Paper
	6	Board Assurance Framework	CNO	Assurance/Discussion	Paper

	7	MEHT Improvement Plan	CQC CNO	Assurance/Discussion	Paper
<b>Strategic objective – all</b>					
2.25pm	8	Reports from the Trust Chairs	Trust Chairs	Assurance	Verbal
	9	Chief Executive's Report	CEO	Assurance	Paper
<b>Strategic objective 2</b>					
2.35pm	10	Reflections on Practice – People and Organisational Development Team	Chief HR Director and POD Team	Discussion	Pres'n
<b>Strategic objectives – 1 and 2</b>					
2.55pm	11	Patient Stories at Trust Board Meetings in Common	Chief Nursing Officer	Discussion/Decision	Paper
<b>Strategic objective – all</b>					
3.00pm	12	Change Portfolio Update	CTO	Assurance	Paper
<b>Strategic objective 1</b>					
3.05pm	13	Future Organisational Form Update	CCO	Assurance	Paper
<b>Strategic objectives - all</b>					
3.10pm	14	Workforce KPIs	CPODD	Decision	Paper
3.15pm	15	Integrated Performance Report including finance report and Site Exception Reports	All	Assurance	Paper
<b>Strategic objectives – 2 and 4</b>					
3.30pm	16	Safer Staffing Report	CNO	Discussion/Assurance	Paper
<b>Strategic objective 1</b>					
3.40pm	17	Reports from Committees in Common	CIC Chairs	Assurance	Papers
3.50pm	18	Risks and items escalated from or to be referred to committees	CIC and Trust Chairs	Noting	Verbal
<b>Closing Administration</b>					
3.55pm	19	Questions from Trust Governors, Patient Council and members of the public	Presider	Discussion	Verbal
	20	Any other business	All	Discussion/Noting	Verbal
	21	Review of the meeting	Presider	Noting	Verbal

4.00pm	22	Date of next Trust Boards in Common meeting in public – Wednesday 12 <sup>th</sup> June 2019 at Broomfield Hospital	Presider	Noting	Verbal
--------	----	---	----------	--------	--------

**4.00pm – Motion**

*“That representatives of the press and other members of the public be excluded from this part of the meeting having regards to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1(2) Public Bodies (Admission to Meetings) Act 1960)”*

*Copies of the papers for this meeting are available on the Trust website ([www.btuh.nhs.uk](http://www.btuh.nhs.uk), [www.meht.nhs.uk](http://www.meht.nhs.uk), [www.southend.nhs.uk](http://www.southend.nhs.uk)). Should you require a hard copy of the papers, please contact Andrew Stride, Group Director of Corporate Governance Integration on 01268 524900 xt 1303, email [Andrew.stride@btuh.nhs.uk](mailto:Andrew.stride@btuh.nhs.uk)*