

**Trust Boards Meetings in Common**

*A meeting in public of the Trust Boards in Common will be held in common at 2.00pm on Wednesday 12<sup>th</sup> June 2019 in Lecture Theatre 1, Medical Academic Unit, Broomfield Hospital*

**\*\* AGENDA \*\***

**Strategic Objectives**

1. Objective 1 – Be a single, well-led, high performing and innovative organisation which joins up care for the people we serve;
2. Objective 2 – Deliver high quality, safe and responsive services shaped by best practice and our local communities;
3. Objective 3 – Be an employer of choice for a supported, engaged and high performing workforce;
4. Objective 4 – Be effective and efficient with all our resources, creating an organisation that residents and staff can rely on for the long-term.

Time	No	Item	Lead	Action Required	Status
<b>Opening administration</b>					
2.00pm	1	a)Welcome, opening remarks, introductions, quoracy check and apologies for absence	Presider	Noting	Verbal
	2	Declarations of interest	Presider	Noting	Verbal
	3	Minutes of Trust Boards in Common meeting in public on 3 <sup>rd</sup> April 2019	Presider	Decision	Paper
	4	Matters arising and action log review	Presider	Noting	Paper
<b>Strategic objectives – all</b>					
2.05pm	5	Board Assurance Framework	CNO	Assurance/Discussion	Paper
	6	Patient Story from MEHT	CNO	Discussion	Pres'n

	7	Risk and Compliance Update	CNO	Assurance/Discussion	Paper
	8	Reports from the Trust Chairs	Trust Chairs	Assurance	Verbal
	9	Chief Executive's Report	CEO	Assurance	Paper
<b>Strategic objectives 2 and 4</b>					
3.00pm	10	Reflections on Practice	CNO	Discussion	Pres'n
<b>Strategic objective – all</b>					
3.20pm	11	Change Portfolio Update	CTO	Assurance	Paper
<b>Strategic objective 1</b>					
3.30pm	12	Future Organisational Form Update	CCO	Assurance	Paper
<b>Strategic objectives - all</b>					
3.40pm	13	Integrated Performance Report including finance report and Site Exception Reports	All	Assurance	Paper
	14	Birth Rate Plus Report (action 23)	CNO	Assurance Paper	
<b>Strategic objectives – 2 and 4</b>					
4.00pm	15	Safer Staffing Report	CNO	Discussion/Assurance	Paper
<b>Strategic objective 1</b>					
4.10pm	16a	Reports from Committees in Common	CIC Chairs	Assurance	Papers - to follow
	16b	Committees in Common Terms of Reference	CIC Chairs	Decision	Papers
3.50pm	17	Risks and items escalated from site governance forums or committees in common	CIC and Trust Chairs	Noting	Verbal
<b>Closing Administration</b>					
3.55pm	18	Questions from Trust Governors, Patient Council and members of the public	Presider	Discussion	Verbal
	19	Any other business	All	Discussion/Noting	Verbal
	20	Review of the meeting	Presider	Noting	Verbal

4.00pm	21	Date of next Trust Boards in Common meeting in public – Wednesday 11 <sup>th</sup> September 2019, 2pm to 4pm at Broomfield Hospital	Presider	Noting	Verbal
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**4.00pm – Motion**

*“That representatives of the press and other members of the public be excluded from this part of the meeting having regards to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1(2) Public Bodies (Admission to Meetings) Act 1960)”*

Copies of the papers for this meeting are available on the Trust website ([www.btuh.nhs.uk](http://www.btuh.nhs.uk), [www.meht.nhs.uk](http://www.meht.nhs.uk), [www.southend.nhs.uk](http://www.southend.nhs.uk)). Should you require a hard copy of the papers, please contact Andrew Stride, Group Director of Corporate Governance Integration on 01268 524900 xt 1303, email [Andrew.stride@btuh.nhs.uk](mailto:Andrew.stride@btuh.nhs.uk)