

**Boards in Common (Public)
Action Log for 11.09.19 meeting**

Action Source, Date and Ref	Action	Lead	Target Closure Date	Current Position	Status
BIC 03.04.19/17	Provide Board members with an evaluation of the treat and transfer pilot in due course	TA	13.11.19 BIC		not yet due
BIC 03.04.19/19	Provide approved narrative that NEDs could use when discussing the clinical transformation and the merger with partner organisations	TA	30.07.19	completed - narrative circulated 23.08.19	proposed for closure
BIC 12.06.19/25	Review scheduling of BAF and CRR presentations at BIC to avoid overload at any particular meeting	DS/AS	11.09.19 BIC	completed	proposed for closure
BIC 12.06.19/26	Corporate support CIP performance to be tracked as discrete line by FCIC and SGFs	JOS	30.09.19		not yet due
BIC 12.06.19/27	BirthRate Plus report and action plan to be presented to the POD CIC in September 2019	DS/AS	Sept 2019 POC CIC		not yet due
BIC 12.06.19/28	Provide details of the Group's assurance processes regarding the safety of pre-packed sandwiches supplied to MSE trusts	EM	11.09.19 BIC	completed - on agenda for today's meeting	proposed for closure
BIC 12.06.19/29	Investigate the feasibility of installing fold-up seats mid-way along the long corridor on Level C at Basildon Hospital	EM	11.09.19 BIC	completed - seating installed	proposed for closure
BIC 12.06.19/30	Ensure consistency in the designation of individual agenda items and papers for assurance, information and decision	AS/Exec Team	11.09.19 BIC	completed	proposed for closure