

Meeting Title	Boards in common		
Meeting Date	11 September 2019	Agenda No	16
Report Title	Scheme of Delegation		
Executive Director	Dawn Scrafield, Chief Finance Officer		
Report Author	Brinda Sittapah – Company Secretary, SUHFT		
Action Required	Decision <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Monitoring <input type="checkbox"/> (<i>please tick</i>)		
Background / Context	<p>The purpose of this paper is to present to the Boards in common a harmonised Scheme of Delegation (SoD) which will be implemented across the three Trusts as from September 2019.</p> <p>These were discussed at the Audit Committee in common on 23 August and the Oversight Committee on 14 June and minor changes were proposed which have now been incorporated in the revised version of the SoD.</p>		
Key Issue 1	<p>As part of the harmonisation of governance, policies and processes across the three trusts, it was agreed that it would be highly beneficial to move towards a common set of standing financial instructions and a common scheme of delegation.</p> <p>This will provide a common platform for navigating the governance required to approve business cases and other decisions with financial implications, reducing delays and potential confusion associated with each trust currently operating with quite different SoDs.</p> <p>A common set of SFIs has already been adopted across the three Trusts and will be further updated in line with the SoD once this is approved by the Boards in common.</p>		
Key Issue 2	<p>The SoD harmonisation exercise started about 8 months ago and has been subject to scrutiny by the Chief Finance Officer, the Directors of Finance at each Site, the Chief People and OD Director, the HR Directors, and the Director of Procurement. All recommendations have been incorporated in the attached.</p>		
Timescale for Benefits to be Realised	September 2019		
Assessment of Implications			
Financial	Does this proposal have <u>revenue</u> (recurrent or non-recurrent) implications for the Trusts? No		
Risk	Harmonising the schemes of delegation and standing financial instructions across the trusts helps to mitigate the risk of delays to service redesign and procurement by minimising the inefficiency associated with needing to navigate three different sets of “rules”.		
Freedom of Information	<i>No exemptions apply</i>		
Other	None		

Implications	
Recommendation	<p>The Audit Committee in common at its meeting on 23 August endorsed the harmonised Scheme of Delegation and recommends to the Boards in common for approval.</p> <p>The Boards in common is therefore asked to approve the harmonised Scheme of Delegation which will be implemented imminently across the three Trusts.</p>
Appendix	1 – SoD matrix